675 3280 Commercial specialist (m/f/d) Commercial specialist (m/f/d)  
  
Location: Dortmund  
  
Are you looking for a new job? We got him!  
Piontek Personalservice GmbH was founded in Gelsenkirchen in 2017 with the aim of exemplary customer orientation and the highest possible quality standards.  
  
Today's fast-paced business combined with yesterday's consistent values ​​- that's what we've been standing for every day since then.  
Every employee in our internal team has at least 3 years of know-how. This is a very good prerequisite for meeting the highest demands of our customers.  
The satisfaction of our customers and employees is our highest goal.  
  
For our customer, a large international company, we are looking for you for the Dortmund location as a commercial specialist (m/f/d).  
  
These are your tasks:  
- They support the billing of services  
- You look after the customers and process the complaints  
- You take over the correspondence with customer companies  
- General administrative activities  
- Assistance with invoicing  
  
Your skills:  
- Completed commercial training or a comparable qualification  
- Knowledge of MS Office, especially Excel  
- Knowledge of billing and customer service is desirable  
- Fluent knowledge of German in order to be able to maintain communication in customer operations and with customer companies  
  
Why Pioneer? Because of this:  
- An attractive starting salary  
- Long-term use  
- Holiday and Christmas bonuses  
- 30 vacation days  
- A friendly and motivated team  
  
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